

Teaching Effectiveness Advisory Committee

Purpose

The Teaching Effectiveness Advisory Committee, a/k/a Teaching Effectiveness Center Advisory Committee, has two (2) purposes: (1) to supervise the selection process of UT Martin's Coffey Outstanding Teaching Award and the Cunningham Outstanding Teaching/Scholar Award; and (2) review and select topics for the Fall Faculty Teaching Effectiveness Workshop.

Guidelines for Committee

Composition of Committee:

The Committee shall be composed of no more than 8 members each year as follows:

1. The Director of the Office of Research, Grants, and Contracts (ORGC) shall serve the committee in an ex-officio capacity and will chair the committee.
2. FY2001/02, no more than seven (7) faculty members – one (1) from each academic college – and the FY00/01 Cunningham and Coffey recipients (invited to serve for FY01/02).
3. Beginning FY2002/03, no more than seven (7) faculty members, one (1) from each academic college; the Coffey and the Cunningham recipients for FY01/02 are expected to serve the committee on the same rotation basis as other committee members.
4. Beginning FY2001/02, committee members shall serve a two-year term. At the end of the term, the member's Dean may reappoint the committee member, if an opening exists for that college on the committee.
5. By July 1 of each year, the Dean of each academic college shall submit the name of a faculty member eligible to serve on the TEAC, if a vacancy exists for that college, to the Director of the ORGC.
6. The Director of the ORGC will compile the list and submit same to the Provost and Vice Chancellor for Academic Affairs for review and final approval.
7. In the event a committee member is nominated for either of the awards, that committee member shall recuse himself/herself from the committee that term only for the purpose of reviewing application materials. The committee member will continue to perform any other duties of the committee.
8. The committee shall then select a temporary replacement for that committee member.

Timeline

1. The committee will meet the 3rd Monday in September to discuss the Coffey and the Cunningham Awards Programs
2. The committee will review portfolios between December 1 and February 1.
3. The committee will meet during February to discuss the reviews and selected awardees.

Reporting Channel: Provost and Vice Chancellor for Academic Affairs

Memorandum

Date: July 23, 2015

To: Stan Dunagan, College of Agriculture and Applied Sciences (FY14/15 – FY15/16),
Cunningham Awardee
Jason Roberts, College of Agriculture and Applied Sciences (FY15/16 – FY16/17),
Coffey Awardee
Phillip Smart, College of Agriculture and Applied Sciences (FY16/17 – FY17/18),
Cunningham Awardee
Paula Hearn Moore, College of Business and Global Affairs (FY14/15)
Julie Floyd, College of Education, Health, and Behavioral Sciences (FY14/15)
Arthur Hunt, College of Humanities and Fine Arts (FY15/16 – FY16/17) – Cunningham
Awardee
David Carrithers, College of Humanities and Fine Arts (FY14/15 – FY15/16) – Coffey
Awardee
Somsak Sukittanon, College of Engineering and Natural Sciences (FY14/15 – FY15/16),
Cunningham Awardee

From: Joan K. West, CRO, Director and TEAC Chair

c: Deans

Todd Winters
Rich Helgeson
Lynn Alexander
Ross Dickens
Cynthia West
Jerald Ogg, Provost & Vice Chancellor for Academic Affairs

Re: Representatives on the University's Teaching Effectiveness Advisory Committee

Congratulations on being chosen as a representative on the university-wide Teaching Effectiveness Advisory Committee (TEAC). According to the TEAC guidelines, the Committee is supposed to meet the 3rd Monday of September to set the calendar for the new year. This means that the TEAC will meet at **4:00 p.m. on September 21** to review guidelines, deadlines, responsibilities, approve changes to nomination guidelines, set the calendar, etc. All meetings will be held in the **first floor conference room, Administration Building**. Please bring your calendar. For your review, application and nomination instructions along with information about the TEAC can be found on the RGC web page (www.utm.edu/rgc) under Teaching Awards.

I look forward to working with each of you during FY15/16.